

AIA Central New York

A Chapter of the American Institute of Architects

MEETING MINUTES OF THE AIACNY CHAPTER BOARD MEETING: December 13, 2007

Opening of the Meeting: This meeting of the Board of Directors of the American Institute of Architects Central New York Chapter was held Thursday, December 13, 2007 at the office of AIACNY. John P. Goodman, FAIA called the meeting to order at 12:20pm.

Present:	John P. Goodman, FAIA	President
	Joseph Piraino, AIA	President-Elect
	Robert D. Johnson, AIA	Treasurer
	Robert M. Haley, AIA	Director
	Ronald Bagliere, AIA Associate,	Director
	Louis Boisnier, AIA	Member/Director
	Stephen J. Kapusniak, AIA,	Director
	Neel C. Garofano, AIA	Director
	Craig Pulhamus, AIA	Director Resource Center

Not Present:	James L. Paolini, AIA	Past-President
	Brian Hanson, AIA,	Director
	Timothy F. Ebner, AIA,	Secretary
	Lawrence Liberatore	AIANYS Director

1. TREASURERS REPORT:

- a. The report format has been revised as proposed at the Board Retreat.
- b. The chapter has received a \$3,700 scholarship to be applied towards the upcoming Grassroots Conference. It was discussed that Julia Hafftkam-Marshal, Steve Kapusniak and possibly Joe Piraino would attend.
- c. MOTION: "...that AIACNY Board approve the Treasurer's Report for November 2007."
 - i. Moved by: Joe Piraino .
 - ii. Seconded by: John Goodman.
 - iii. Approved.

2. WEB SITE:

- a. Plan is to have it up and running in approx. one month.
- b. Bob asked for comments/suggestions on content.
- c. A request was made for someone to manage/keep current the site. Scott Soules will be approached and asked to perform this duty. Bob will manage the site in the interim.

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3. PROGRAMS:

- a. A lengthy discussion took place over the logistics for setting up a day long seminar/trade show being organized by the Canadian Consulate General. Discussed date, location, fee, food, parking, credit hours, attendance expectations, budget, and profit expectations.
- b. Louie will perform a site search.
- c. MOTION: "...that the membership list be allowed to be distributed to a third party for chapter events only.
 - i. Moved by: John Goodman
- d. MOTION AMMENDED:"...to require Board approval before releasing member information to a third party.
 - i. Moved by: Neel Garofano .
 - ii. Seconded by: Ron Bagliere.
 - i. iii. The Motion was carried.
- e. MOTION: "...that AIACNY Board approve the expenditure of \$1,100 as a deposit and authorize up to \$2,400 for the event."
 - i. Moved by: Louis Bosnier .
 - ii. Seconded by: Joe Paraino.
 - i. iii. The Motion was carried.

4. SUSTAINABLE COMMUNITIES BOOKLET:

- a. MOTION :"...to accept Bob Haley's proposal to submit the Southeast Gateway Community Project to be included in the booklet.
 - i. Moved: Joseph Piraino
 - ii. Seconded: Bob Haley.
 - iii. The Motion was carried.
- b. MOTION:"...to include the AIA logo / official letterhead on the the Southeast Gateway Community Project submission, and establish the policy including the letterhead on all official AIA correspondence.
 - i. Moved: Joseph Piraino
 - ii. Seconded: Bob Haley.
 - iii. The Motion was carried.

5. HISTORY OF AIACNY CD's:

AIA/CNY Chapter
State Tower Building,
109 S. Warren Street
Syracuse, NY 13202
Phone (315) 475-8563 Fax (315) 475-8563

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- a. John asked, in deference to himself as the outgoing President, and in recognition of the significance to the AIA 150 celebration, that the requested reimbursement by Dean Biancavilla for producing the History of AIACNY CDs distributed at the Awards Banquet be granted. He also recommended that Dean be given a letter of commendation from the President for his many years of service to the Chapter.
 - b. MOTION:”.. in deference to John Goodman as the outgoing President, and in recognition of the significance to the AIA 150 celebration, that the requested reimbursement by Dean Biancavilla for producing the History of AIACNY CDs distributed at the Awards Banquet be granted uo to a maximum of \$587.
 - i. Moved: Bob Haley
 - ii. Seconded:. Joseph Piraino
 - iii. The Motion was carried.
6. Membership Survey:
- a. Ron will send the survey to the Board via e-mail for final comments. Comments are to be returned via e-mail to expedite the process.
7. AIACNY Resource Center:
- a. Craig made a request for a used computer from someones office. Needs to be a PC and able to run WindowsXP.
 - b. Can a wireless network be set up in the office for use by membership?
 - c. Need further thought put into document and merchandise sales. Requires tax be collected and tracked.
8. ADJOURNMENT:
- a. The Board of Directors meeting of December 13, 2007 was adjourned at 1:15 pm. There was a quorum present at all times and I certify that the resolutions shown in the foregoing minutes were duly moved, seconded and adopted and that I personally was present at all times. It is the intention of this certificate that each resolution may and shall read to include the prefatory statement: “Upon motion duly made and seconded, it was resolved”.

Respectfully submitted,

Steve Kapusniak, AIA

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