

AIA Central New York

A Chapter of the American Institute of Architects

MEETING MINUTES OF THE AIACNY CHAPTER BOARD MEETING: February 14, 2008

Opening of the Meeting: This meeting of the Board of Directors of the American Institute of Architects Central New York Chapter was held Thursday, February 14, 2008 at the AIACNY Resource Center. Joseph Piraino, AIA called the meeting to order at 12:15pm.

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| Present: | Joseph Piraino, AIA | President |
| | John P. Goodman, FAIA | Past President |
| | Julia Hafftka-Marshall, AIA | President-Elect |
| | Robert D. Johnson, AIA | Treasurer |
| | Timothy F. Ebner, AIA, | Secretary |
| | Neel C. Garofano, AIA | Director |
| | Stephen J. Kapusniak, AIA, | Director |
| | Robert M. Haley, AIA | Director |
| | Louis Boisnier, AIA | Director |
| Not Present: | Ronald Bagliere, AIA Associate, | Director |
| | Lawrence Liberatore | AIANYS Secretary |
| Guests: | Craig Polhamus | Dir. of the Resource Center |

1. Meeting Notes

- a. Corrections to January 10, 2008 Meeting Minutes included the report that the meeting with the Web site consultant was scheduled for 1/15/08.
- b. MOTION: "...that the AIACNY Board approve the meeting minutes for the January 10, 2008 meeting of the AIACNY, as amended."
 - i. Moved by: Robert Johnson
 - ii. Seconded by: John P. Goodman
 - iii. Approved

2. Treasurer's Report:

- a. The current report reflects the experience that January is typically a volatile month.
- b. The current bills for Telephone and Internet each covered services for two months.
- c. During January we have received some bills from our Celebration of Architecture, in November
 - i. The 2007 Celebration of Architecture had more expenses than previous years, due to the inclusions of the Past Presidents awards.
 - ii. The 2008 Celebration of Architecture needs to have two more sponsors than the 2007 Celebration.
 - iii. Carlton Holmes and Jim Miller will work on enlisting more sponsors for 2008.

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- iv. Robert Johnson will send the list of 2007 sponsors to Carlton Holmes and Jim Miller.
 - v. Perhaps each firm that has more than 5 members should be assigned the task of recruiting one sponsor for the Celebration of Architecture.
 - vi. The January report includes expenses for the December 2007 Board retreat and planning meeting.
 - vii. Dean Biancavilla, AIA has been reimbursed for the expenses incurred in producing the DVD for AIACNY.
 - viii. Current income is good.
 - ix. The anticipated gross income for the Code Seminar is \$7,256.
 1. We need to make a donation to the Church who provided use of their facilities for the seminar.
 2. The cost of the speaker for the Code Seminar is \$2,500.
 3. The number of registrants for the seminar was approximately 65.
 - x. The current bank account balance is over \$15,000.
- d. MOTION: "...that AIACNY Board approve the Treasurer's Report for January 2008."
- i. Moved by: Robert Johnson.
 - ii. Seconded by: John P. Goodman.
 - iii. Approved.

3. Program:

- a. A new series of seminars is being planned.
- b. Louis Boisnier is asking for volunteers to help with the planning and preparations.
- c. It was noted that those enrolled in the Intern Development Program are permitted to count AIACNY work as Community Service.
- d. The suggestion was made that we ask the Syracuse University Career Services office to list the need of AIACNY volunteers among their career opportunities.
- e. Volunteers are also needed to manage the information on the AIACNY web site.
- f. MOTION: "...that we list the Institute for Design Professionals in the AIACNY newsletter on behalf of Laura Cooney for an sponsorship fee of \$100 per listing.
 - i. Moved by: Louis Boisnier
 - ii. Seconded by Julia Hafftka-Marshall
 - iii. Approved.
- g. MOTION: "...to compensate the church appropriately for hosting our Code Seminar we should pay the Church \$500.00. Our President will send a thank you letter to the Church."
 - i. Moved by: Louis Boisnier

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- ii. Seconded by: John P. Goodman
 - iii. Approved.
 - h. Louis is working with an attorney to produce a luncheon seminar regarding requirements and compliance with the State Environment Quality Review Act (SEQRA).
 - i. A forum or design symposium is being planned.
 - j. John P. Goodman requested a seminar on the 2003 American National Standards Institute (ANSI) Accessibility requirements.
4. Membership:
- a. Several members are late in renewing their membership for 2008.
 - b. We have a new member, transferred into our Chapter.
 - c. The membership survey should be brought to seminars to make it easier to fill out and turn in.
 - d. Ron Baglieri will be asked to send out second and third notices to our membership, requesting answers to the survey.
5. AIANYS:
- a. The first AIANYS meetings for 2008 were held on January 16 and 17, 2008.
 - b. Four Upstate Chapters proposed changes to the State By-Laws.
 - c. Some AIANYS Officers were surprised to learn about the Regional Network of Upstate AIA chapters. The President of AIANYS wants to attend the next meeting of the Regional Network.
 - i. The next meeting of the Regional Network is scheduled for March 15, 2008. Presidents and Presidents Elect of the Upstate Chapters are requested to attend the meeting.
 - ii. The Regional Network will use the AIA Logo in its letterhead and other graphics.
 - d. AIANYS officials were informed the “Un-built” category of the Design Awards is supposed to be limited to young architects. This year’s award was given to a long established internationally known firm.
 - e. The AIANYS executives have a history of ignoring the requirements of the Organization’s By-Laws.
 - f. John P. Goodman distributed unofficial copies of the AIANYS Meeting Minutes.
 - g. AIANYS Lobby Day is scheduled for April 15, 2008.
6. Web Site:
- a. Joe Piraino expressed the desire to get the new Web Site on line as it currently is; not waiting for additional refinements and components.
 - b. Robert Haley still needs the images of the 2007 Design Award winners. Scott Soules has the images. He will be asked to send copies to Robert Haley.

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- c. Proofs of the Livable Communities images and texts have been sent to AIANYS for approval.
7. Resource Center:
- a. The display boards that are falling down in the display windows need to be removed.
 - b. It was requested that the issues relative to the Resource Center be put in a higher position on the Board's Meeting Agendas.
 - c. The Rochester Chapter's Resource Center:
 - i. Receives about four orders for AIA Documents each day, with an average order valued close to fifty dollars.
 - ii. Orders come from many places, even from New York City.
 - iii. AIA Rochester has surveyed its members using a postcard and a ¾ page questionnaire.
 - d. No one signed up for the vendor's luncheon yesterday (2/13/08). This may be due to the large attendance at other recent AIACNY seminars.
 - e. Our Resource Center Consultant will be asked to start calling member offices to remind them of impending seminars.
8. ADJOURNMENT:
- a. The Board of Directors meeting of February 14, 2008 was adjourned. There was a quorum present at all times and I certify that the resolutions shown in the foregoing minutes were duly moved, seconded and adopted and that I personally was present at all times. It is the intention of this certificate that each resolution may and shall read to include the prefatory statement: "Upon motion duly made and seconded, it was resolved".
 - b. Moved: Joseph Piraino.
 - c. Seconded: Tim Ebner.
 - d. Approved.

Respectfully submitted,

Timothy F. Ebner, AIA
Secretary